**EAST BAY CAMFT 2019**

**BOARD OF DIRECTORS MEETING**

**Bay Street Mall, Emeryville, CA**

**May 10, 9:30 – 11:30 am**

**MINUTES**

Board members absent: Heather

Board members present: Susan Kelsey, Danielle Dekker, Laura Friedeberg, Beth Hermosillo, Jason Ranieri, Karen Yu, (and Tu Hoang via phone for first half)

Board Applicants present: Kaela Farrise (Associate Rep) and Audrey Majerczak (Student Rep)

Meeting called to order at 9:36am

Board Applicants were interviewed and asked questions regarding background in board/volunteer service and what they thought they could bring to their position. Audrey reported that she wants to inform students to connect with EB CAMFT to get the support and so that they’re not alone. Kaela reports she wants to connect and help with the launching of the 3000 hour club. Susan shared that her vision for the prelicensed board members was to be able to connect pre-licensed and licensed members to each other and help make the journey to licensure easier. Applicants were also given the opportunity to ask questions of the board members.

The two prospective board members were voted on. Beth moved to accept Audrey, Laura seconded, and motion carried unanimously. Jason moved to accept Kaela, Karen seconded, and motion carried unanimously. Audrey and Kaela were welcomed back into the room as the new Prelicensed Directors: Student Representative (Audrey) and Associate Representative (Kaela), and they both stayed for the remainder of the meeting and participated.

Consent Agenda (containing the April Board minutes and Financial Statements) were presented for vote. Jason moved, Beth seconded, and the motion carried unanimously.

It was noted that the March Minutes were approved via email between meetings.

The Board discussed Friday’s luncheon, and this is the feedback:

* Food was good, beautiful venue.
* Nabil was very approachable. Good with boundaries.
* Time was an issue because he ended later at 1:33PM and needed to clear the room at 1:30PM.
* What we did well: time for people to intro themselves in the beginning to promote themselves and their practice.
* What can we do better: Hard to read the slides, and hard to hear speaker at times.
* Getting to-go containers for next time.
* Ideas for next time:
  + Continue to use the same caterer- Miraglia.
  + Need more time for introductions and build in more time and give them 15-30 seconds to do intros.
  + Delineate licensed and pre-licensed therpists by putting a colored dot on their nametag.
  + Applaud newly licensed therapists.
  + Ask people to leave name-tags to reuse and not waste.
  + Good feedback on evaluations, so maybe will do another luncheon in 2 months?
  + Speed networking like speed dating?
  + Long beach: luncheons have a topic at the tables to get attendees connected.

Board Reports:

1. Secretary report (Heather absent)
2. Membership report (Danielle)

* See membership report attached. Total membership 664.
* Should wend begin using “Affiliate” Membership title instead of “Associate” membership title, and make that change in our bylaws? CAMFT will start doing this.

3. Financial report/bank account info (Jason/Susan)

* See financial statements attached.
* Can’t close Mechanics bank account because Mary is still president on their records, and the account will remain open for Sandy and Susan to audit the account.
* P&L - doing well. Income is mainly from membership dues. Income currently ahead of our budget and expenses.
* We used a new person for taxes this year. It cost us $500 (down from last 2 years). We owe $10 to the Franchise Tax Board and $500 to tax preparer. Susan presented checks for both to be signed.
* Luncheon: value in connect face to face with people. We won’t make money from a luncheon (cost too much to put on). Profit will be made from dues and training, and luncheons can be funded from dues and sponsors.

4. Social Media Report (Laura)

* Facebook members at 300.

5. Hospitality Director (Karen)

* Manning the table at the Luncheon for first activity. Everyone was excited and looked forward to the event.
* Trying to get the Luncheon sponsored to have more events.

6. Program Director Report (Tu)

* Not booking anyone until June for Law and Ethics.
* Waiting on finalization from Barbara Griswald and Ronald Mah for private practice workshop.
* Working with couples institute in Menlo Park, Ellyn bader or another trainer – will follow up to find speakers for July event.
* Will be attending Gaylesta next week to see about alternative couple relationships and sexual diversity.
* 3-4 speakers: taking couples to the next level. Special focuses on couples therapy
  + 1 hour each: infidelity, LGBTQ/gender diversity, sexual diversity/polyamory/kink, interracial/interreligious/multi-cultural/intersectionality/privilege. additional level of stress and complexity.
  + Tatra organization in the peninsula. Jason will reach out to Tasha

Old Business:

1. Update on board openings

* We still need a Marketing Director, especially to create flyers. If you know anyone (esp. pre-licensed) who comes from a marketing background, send them our way.
* We still need a Program Director in charge of venues.
* Need help obtaining speakers for pre-event and current event work.  There is a pattern that after planning a speaker, they often cancel after we have decided on a place/time.  Would like to work towards getting a schedule of speaker and we can have a flyer with upcoming dates and speakers.
* Send Sandy an email or give them her email if you know anyone who would be a good fit for these positions.

1. 3000 hour club

* 2nd Friday of the month scheduled (same day as our board meeting).
* Starts on June 14, 2019. Susan is speaking on Child Therapy.

1. EB CAMFT Committees/Networking

* Agave in Downtown Oakland could use more attendance. Orchid Thai is growing.
* Board members are encouraged to attend regularly and potential to recruit board members and meet our members.
* E-tree only subscription committee —Tu and Susan met. Discussed making the e-tree a member only benefit. Beth and Heather talked to Nabil who suggested that because it’s not in bylaws, it is not a valid membership category so it should be eliminated. No other chapter has it for free (that we know of). Plan: Put out notification that it will change. Move all current E-tree only members to full clinical membership; when they renew they need to be a member of CAMFT and EB CAMFT. We need to update e-tree policy—it says “unmonitored”, and it should say “peer monitored.”

New Business

* Continued planning for 2019 (couple’s panel, sponsors, etc). Karen: Are we having self-care workshops? Susan suggested science of resilience and self-care as a topic for a workshop. It was suggested that we reach out to members (possibly with survey monkey) to find out what our members want for topics.
* Disaster response workshops. Did 2 last year sponsored by Red Cross. There was a wait list for the trainings. Important to have this as workshop that is offered.
* Reimbursement forms available from Susan and Jason if needed.
* Jason and Beth reported referral service called Reflect offered to sponsor an event. They can sponsor Happy Hour/coffee. Beth: Are there days/times that work best for Happy Hour? 4-6pm in Oakland on Fridays, tentatively.
* Discussed ideas for other networking events, like hiking, baseball, etc.

The meeting was adjourned at 11:32 a.m.

Next meeting is Friday, June 14th, 9:30 – 11:30 am at the Bay Street Mall in Emeryville