EAST BAY CAMFT 2019

BOARD OF DIRECTORS MEETING

Bay Street Mall, Emeryville, CA

Friday, October 11, 2019

**MINUTES**

The meeting was called to order 9:37am

Welcome and Ice breaker

Board Members Present: Susan Kelsey, Jason Ranieri, Beth Hermasillo, Audrey Majerczak, Tu Hoang, Danielle Dekker, Karen Yu

Planned Absence: Heather, Kaela, Laura

9:40AM Consent agenda was **M/S/A** (moved, seconded, and approved)

9:45 Board Reports:

1.     Secretary Report/3000 Hour club Update (Heather absent, 3000-hour club is tonight)

2.     Membership Report (Danielle) – Danielle read the membership report

3.     Financial Report- Jason read the financial statements and noted that we have a year

 to date loss of $777.61. Mechanics Bank still has funds and will be left open for now

4.     Social Media Report - Laura – emailed that there are 3000 followers on our social

 media pages (up from 1000 at the beginning of the year).

5.     Hospitality Director Report – Karen will help with preparations for the upcoming

 workshop/ Susan will do the CEU paperwork prep for the workshop

6.     Program Director Report – Tu reported that parking will be available in the parking

 garage across the street from Preservation Park if we reserve the lot for $225 for the

 upcoming Legal & Ethical workshop. The Board agreed to purchase the parking

 garage for the event. A note will be sent out to everyone who has registered, and

 they will be given instructions for parking.

7.     Member-at-large - Beth reported that there was a posting with the SF chapter for

 our L&E workshop, and she hoped the increase in sign-ups was a result

8.     Prelicensed Directors reports – Audrey reported that she would like to go into

 schools to network and promote EB CAMFT and will want to do that before

 December at Cal state East Bay. Susan offered to provide brochure to Audrey to take

 with her. Susan explained that she will print them as needed until the group decides

 on a logo. Plan for next year to develop a logo.

10:15 Old Business:

1. A’s baseball follow-up – Attended by 45 people. Not all tailgated. It was a great

experience for all who attended.

1. By-law committee – The bylaw committee presented the amended bylaws to the

Board, and each proposed change was discussed. The Board voted to accept the recommendations from the committee (with some minor changes), and to add two new items to the bylaws before they are presented to the members for a vote. These are:

1. Add a Discrimination and Inclusion statement (Beth to draft statement to send to the Board to be vetted before it goes out to members)

2. Jason will work on clarifying the dissolution of the chapter statement

 Danielle move to accept the bylaws as amended and with the additions, and

 Jason seconded. The proposal was **M/S/A**.

3.     Legal and Ethical Workshop – Susan will send out Job assignments for L&E workshop

4.     Board Holiday Get-together December 1st – will be held at Susan’s place. Time was

 changed from 4:30 to 5:30 due to end of holiday weekend.

5.     Holiday Party (December 8th at Summer Summer Thai Eatery) - Beth to review the

 Summer Summer holiday menu and will take over planning for Susan. Party will

 begin at 5pm. General Meeting will be held during the event because there will

 likely ne a quorum present.

10:45 New Business:

1. Nominating Committee - Holly Forman Patel is nominating committee chair. All

those not running for next year can sit on the nominating committee with Holly.

 Need to get more members for board: Needs secretary, Social/networking Director,

 Marketing Director, Program Director/Speakers, Pre-licensed Representatives, and

 Members-at-Large. Send the interested party to Susan and Jason. Current Board

 members who have volunteered to continue are:

-      Jason- President

-       Susan- Immediate Past President

-       Beth- President Elect

-       Tu – Treasurer/CFO

-       Audrey – Program Director Venues and Hospitality Director

3.     Upcoming Review of Administrative Assistant. Will review Sandy at next meeting.

4. Tu, Audrey, Beth, Jason, Susan to be part of planning committee to plan following

 year.

11:32am – meeting was adjourned

Next meeting to be held November 8th from 9:30-11:30 at the Bay Street Mall in Emeryville